

## **MINUTES OF BEAVERTON SISTER CITIES ADVISORY BOARD**

**June 27, 2011**

**PRESENT:** Bradley Heine, Brian Bost, Gayle Schula, Giselle Bawnik, Jeffrey Ressler, Linda Wilson, Megan Kirkpatrick, Michael Kalkofen, Rahmiel Mitchell, Sheldon Lee, Ted Chung

**ABSENT:** Jason Dempsey, Stan Tellin, Kellie Stellingwerf

**MEETING CALLED TO ORDER:** 5:30 pm

**MINUTES:** Minutes of the May meeting were approved as written with a unanimous vote after a motion by and Giselle a second by Michael.

**PROJECT UPDATES ISL:** 25 International participants to arrive July 16. 27 local participants session will be held on June 29 at City Hall. 30 businesses participating directly have contributed over \$13,000 in sponsorship/pledges.

**Host Families:** Gayle reported that the host families attended an orientation event on June 9<sup>th</sup>. Mayor Doyle attended to thank the host families. All participants have been placed in host families. There are currently two back-up host families.

### **International Dignitaries Conference Aug 2-6.**

- 26 dignitaries will arrive from six countries.
- July 31<sup>st</sup> the German's will arrive. Almost all others will arrive Aug. 1<sup>st</sup>. The Russian group will arrive in Seattle first and then take the train to Portland. Korean delegation will arrive on Wed. from Los Angeles.
- Volunteers are needed for Thurs. Aug. 4<sup>th</sup> for the Public Recognition Ceremony which will be open to the public.

**Dinner with the Sister Cities Board, Aug. 3rd** The plan is to take the dignitaries to Newport Bay at Washington Square since it is close to the hotel. Gayle made a motion we accept Newport Bay as the restaurant – Giselle seconded. Motion unanimous. The board will be donating the wine for the event.

**Gift** – the words Understanding, Friendship, Community will be carved into the piece. The piece will be given to the mayors at the recognition ceremony on Aug. 4<sup>th</sup>.

**Budget** – Theresa presented the budget to the Board for the 2011-12 fiscal year. Linda mentioned that it has been very difficult to raise money for the ISL project so she believes it would be important to explore the option of creating a Foundation that could provide the ability to create more of a solid financial foundation for the Advisory Board. In addition the board discussed the need for more strategic planning for the future of the Board.

**General announcements.** Beaverton has received an invitation from Cheonan, Korea for 5 delegates to attend the international dance festival Sept. 28 -Oct 3 .They will provide room and board and admission to the events, but not round-trip airfare. It was requested that the board let both Ted and Theresa know if they are interested in going within the next 10 days.

**ADJOURNMENT:** Linda motioned to adjourn the meeting, Ted seconded. The meeting was adjourned at 7:15.

**MINUTES TAKEN BY:** Megan Kirkpatrick, secretary

